



## Exec Meeting Minutes

Date/Time/Place:  
 Tues 7th Nov 2017, 8:00 pm  
 4/150 Pomona Rd North,  
 Riverside

Item	Action by Whom
<p><b>1. Welcome</b></p>	
<p><b>2. Meeting Attendance:</b>            David Hugo (Chair)            David Bevan (minutes)            Claye Mace            Jonathan Knox (part time)            Simon Barnes</p>	
<p><b>3. Apologies for non-attendance:</b>            Geoff McQueen</p>	
<p><b>4. Minutes of last meeting:</b></p> <ul style="list-style-type: none"> <li>• Motion: That the minutes of Exec mtg held on Sept 5<sup>th</sup> be accepted. Proposed by David B, seconded by David H, carried unanimously.</li> </ul>	
<p><b>5. Declaration of Conflict of Interest</b>            Nil</p>	
<p><b>6. Correspondence since last meeting (5<sup>th</sup> Sept) and not covered elsewhere in minutes:</b>            (The Exec member who replies to a <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> email cc's the reply to <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> so all <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> recipients know a reply has been sent.)</p> <ul style="list-style-type: none"> <li>• From Dept of Premier / Sport and Rec, returning signed agreement re grant.</li> <li>• ABR re our registration details. Still appears to be out of date. David B to follow up what happened last time.</li> <li>• From PaddleTAS, re postponing launch of new name.</li> <li>• With PaddleAustralia re nomination of Jason Dicker for Life Membership</li> <li>• From PaddleTas               <ul style="list-style-type: none"> <li>- Update of SDNA administrators. <b>It was agreed that David H be added</b></li> <li>- various notices</li> </ul> </li> <li>• Various Newsletters               <ul style="list-style-type: none"> <li>Active Launceston - various activity flyers</li> <li>Sports Community</li> <li>Sport and Rec - Actively in Touch</li> </ul> </li> </ul>	<p>David B</p> <p>David B</p>

<p><b>7. Financial Matters</b></p>	
<p><b>Financial Report</b>  The Audited Financial Report was tabled, for approval and will be attached to the minutes.  Motion: The audited accounts be approved  Proposed by Simon B, seconded by David H Carried unanimously</p> <p>Requests for reimbursement approved:  Claye:</p> <ul style="list-style-type: none"> <li>• \$6.26 Canoe Polo gear cage signs</li> <li>• \$418.00 Club logo stickers</li> <li>• \$41.00 Locks for Canoe Polo gear cages</li> <li>• \$76.30 Refreshments for AGM</li> </ul> <p>David H:</p> <ul style="list-style-type: none"> <li>• \$34.95 Lucky Door Prize – Canoe Polo Dinner</li> </ul>	
<p><b>8. Equipment Matters:</b></p> <p><b>Boson’s Asset Register</b>  Boson has provided a draft report for 2017.  To be updated, with the exception of canoe polo gear.  Claye to do a stocktake of Canoe Polo gear when all the new kit has arrived and the redundant stuff has been disposed of.</p> <p><b>Sport and Rec Grant 2017 close-out</b>  Arrived and in use</p> <ul style="list-style-type: none"> <li>• 4 Polo BATS</li> <li>• 2 x Creek Boats &amp; associated decks</li> </ul> <p>In transit:</p> <ul style="list-style-type: none"> <li>• 4 polo decks and paddles</li> </ul> <p>Returned unsuitable:</p> <ul style="list-style-type: none"> <li>• 10 Canoe Polo helmets</li> </ul> <p>Still to be designed:</p> <ul style="list-style-type: none"> <li>• Mobile boat rack</li> </ul> <p><b>Disposal of Older Equipment</b></p> <ul style="list-style-type: none"> <li>• 3 remaining BATs &amp; associated decks, helmets and paddles to be posted on Gumtree for sale at any price.</li> </ul> <p><b>Bosons Report 2015 Actions</b>  Actions identified in 2015 Boson’s Report:</p> <ul style="list-style-type: none"> <li>• Club trailer.  Brackets welded on trailer for spare wheel and light board. Item closed</li> </ul> <p><b>Bosons Report 2016 Actions</b></p> <ul style="list-style-type: none"> <li>• Trinidad double Sea Kayaks: <ul style="list-style-type: none"> <li>○ One nomad size deck has arrived. The second is in transit.</li> <li>○ Buy new neoprene hatch cover.</li> </ul> </li> <li>• Polo BATs - The damaged BAT that was at the pool has been disposed of. Item closed.</li> </ul>	<p>Jonathan K</p> <p>Claye M</p> <p>Claye M</p> <p>Claye M</p> <p>In hand Claye M</p>

<p><b>9. Events / Programs</b></p> <p><b>Canoe Polo</b></p> <ul style="list-style-type: none"> <li>The modified format of Canoe polo (one long round rather than two shorter rounds, no finals and pay up front or in two instalments) worked well for most.</li> <li>Our thanks to Simon, David H Adam R and everyone else for another great season.</li> </ul> <p><b>2017 North Esk Paddle Fest</b> David H to contact Cliff R re close-out of finances.</p> <p><b>Derby River Derby</b> Held on Sat 28th Oct 2017. Well attended by TCC, both as competitors and to provide on-water assistance. TCC competitors took out a good share of the prizes. Send invoice to organisers.</p> <p><b>Cataract Events / Agreement with Hydro for Water</b> PaddleAustralia supports an event in the Gorge. For a large event, paddlers prefer a summer release over two consecutive days. (One day for practice.) Re this coming summer, we are waiting on confirmation from Hydro regarding a date for a one day pre-Xmas release and another day in Feb. We anticipate another release on the Sunday after NEPF 2018. Hydro will talk to Launceston CC re event management. (Post Mtg Note: We have had an email from Laura Manion, <i>Business Development Manager – Sport, Special Interest &amp; Major Events, Tourism Northern Tasmania</i>, regarding help with organising events in this region. David H has responded, seeking a meeting.)</p> <p><b>Hadspen Race Series</b> Insurance issues have been addressed. There was no support for the P'n'S fund raising idea (200 tickets @ \$20 - \$3000 prize from P'n'S, \$1000 profit to club) The season has kicked-off again. Same format as last year. 15-20 competitors plus 5 regulars absent.</p>	<p>David H</p> <p>Simon B / David H</p>
<p><b>10. Sites</b></p> <p><b>Upper Mersey River</b> Dangerous wood was washed away in Sept Flood. Item closed.</p> <p>No objections received re leaving some slalom gates in eddies.</p>	
<p><b>11. General Business:</b></p>	
<p><b>Club Stickers</b> Purchased and distributed to members. Item closed.</p>	

**Creating a Successful Sporting Club**  
**Carried forward from last meeting**

**Position Descriptions**

- To be reviewed/edited by Exec incumbents by Xmas
- David H and Adam R will prepare draft documentation for the CP and Hadspen coordinators.
- Send out reminder at end of Nov.

David B

**Member Survey**

- David B to collate responses.

David B

**Admin Access to various Club accounts**

Motion: That David H, Claye M, David B and Simon B be signatories to the bank accounts. Two signatures required for each payment.  
Proposed Simon B, seconded Jonathan, carried unanimously.

Simon B

**12. Next Exec meeting: Tuesday 7<sup>th</sup> Feb, at 8:00pm**  
**Venue: 4/150 Pomona Rd North, Riverside.**

**13. Exec Mtg Closed at 10.05 pm.**

Minutes approved at the following Meeting

held on: 6 Feb 2018

Signed: 

David Hugo - Commodore