



## Exec Meeting Minutes

Date/Time:  
Tues 1<sup>st</sup> Aug 2017, 7:30 pm

Item	Action by Whom
<p><b>1. Welcome</b></p>	
<p><b>2. Meeting Attendance:</b>            Adam Rolls (Chair)            Claye Mace            David Bevan (minutes)            David Hugo            Geoff McQueen            Jonathan Knox            Peter Sebbage (part time)            John McClausland (part time)</p>	
<p><b>3. Apologies for non-attendance:</b>            Simon Barnes</p>	
<p><b>4. Minutes of last meeting:</b></p> <ul style="list-style-type: none"> <li>• Motion: That the minutes of Exec mtg held on June 6th be accepted.              Proposed by David B, seconded by Adam R, carried unanimously.</li> </ul>	
<p><b>5. Declaration of Conflict of Interest</b>            Nil</p>	
<p><b>6. Correspondence:</b>            (The Exec member who replies to a <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> email cc's the reply to <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> so all <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> recipients know a reply has been sent.)</p> <ul style="list-style-type: none"> <li>• With Launceston Council re Sporting Club Survey.</li> <li>• With K4P re S&amp;R Grant related purchases</li> <li>• From Esk Mapping, with new links to BLD maps</li> <li>• With the Aquatic Centre re lane ropes and exit before 10pm.</li> <li>• Letter from Michael Ferguson re approval of grant.</li> <li>• From Canoe Tas               <ul style="list-style-type: none"> <li>- invite to Strategic Forum on 5<sup>th</sup> Aug</li> <li>- various notices</li> </ul> </li> <li>• Various Newsletters               <ul style="list-style-type: none"> <li>Active Launceston - various activity flyers</li> <li>Sports Community:                   <ul style="list-style-type: none"> <li>Sport and Rec - Actively in Touch</li> </ul> </li> </ul> </li> <li>• Miscellaneous junk mail</li> </ul>	
<p><b>7. Financial Matters</b></p> <p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>• See AGM</li> </ul>	

<p><b>8. Equipment Matters:</b></p> <p><b>Treasurers and Boson's Asset Registers</b>  Update on:  Boson to do stocktake near end of Sept.  Treasurer and Boson to reconcile their Asset Registers before October  Exec Mtg.</p> <p><b>Grant Application</b>  Grant application has been approved for:</p> <ul style="list-style-type: none"> <li>• 4 Polo BATS and associated decks, helmets and paddles (Predator or Vampire BATS, Solution Decks, Shotover paddles with glass shafts)</li> <li>• Mobile boat rack</li> <li>• 2<sup>nd</sup> cage on wheels for polo gear (purchased)</li> <li>• 6 extra Canoe Polo helmets</li> <li>• 2 x Creek Boats &amp; associated decks (small creek boat purchased)</li> </ul> <p>Expect all to be purchased by end September.5</p> <p><b>Disposal of Older Equipment</b>  It was agreed that with approval of the grant, we would proceed with disposal of:</p> <ul style="list-style-type: none"> <li>• 4 'oldest' BATs &amp; associated decks, helmets and paddles</li> <li>• The 2 creek boats</li> </ul> <p>Advertise on Facebook. Preference for TamarCC members. Offers open for 2 weeks. Priced to sell.</p>	<p>Jonathan K  Jonathan K /  Simon B</p> <p>Claye M</p> <p>Claye M /  Jonathan K</p>
<p><b>9. Events / Programs</b></p> <p><b>2017 North Esk Paddle Fest</b>  Planned for 16<sup>th</sup> and 17<sup>th</sup> Sept, the weekend before the Lea.  Camping at Knox Farm  Organisers:</p> <ul style="list-style-type: none"> <li>• Jonathan K</li> <li>• Cliff Roche</li> <li>• Hippy Carter</li> <li>• ...</li> </ul> <p>If the organisers want the event to be sanctioned by TamarCC, then the Executive requires the organisers provide a Management Plan, describing:</p> <ul style="list-style-type: none"> <li>• The event</li> <li>• The risks and mitigations</li> </ul> <p>Assistance available from David H (BLD documents are a good start), Geoff McQ and Claye M.  To be prepared by 22<sup>nd</sup> Aug</p> <p><b>Derby River Derby</b>  On Sat 28th Oct 2017.  Advise organisers of our interest in being involved when contacted by them.</p>	<p>Jonathan K /  Cliff R</p> <p>David H</p>

**Exeter Family Festival – Sun 29<sup>th</sup> Oct, 9am to 4pm**

Last year they had over 300 stalls.

We have booked two 6mx6m plots with electricity.

Propose:

- One gazebo
- Kayaks to display (white-water, playboat, slalom, flat water racing and canoe polo).
- Videos running continuously showing each being used in anger.
- Two people on the stand at a time, one male, one female, dressed in paddling attire.

David B is therefore asking for at least one more male and two females to cover 4hr shifts (or 2 + 3 to cover 3hr shifts.

David H and Claye M are provisional starters

David B

**10. Sites**

**Hadspen**

Geoff McQ recapped advice provided earlier by phone and included as Post Mtg Note in Exec Minutes of April 4<sup>th</sup> 2017

**Upper Mersey River**

Removal of wood in Slalom Course and at the bend below 1<sup>st</sup> Drop has been raised with Parks. Working bee likely in Sept.

**11. General Business:**

**Creating a Successful Sporting Club**

Position Descriptions

- To be reviewed/edited by Exec incumbents by end Sept
- David H and Adam R will prepare draft documentation for the CP and Hadspen coordinators by end Sept.

All  
David H/  
Adam R

Succession Planning

- David B planning to hand over Sec role by AGM 2018. He has started recruiting a replacement, with handover as soon as practical in next FY.

David B

Website

- Minimal changes, to make useful content (CP, Hadspen, Joining, River Guide) more conspicuous and hide dated content, have been identified by David B and implemented by Adam R. Item closed.

Member Survey

- To be completed by end Aug, with responses forwarded to David B in any format.

David H /  
Jonathan K /  
Simon B

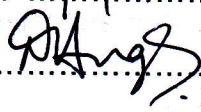
**Canoe Tas AGM & Strategic Forum – Sat Aug 5th**

Jonathan K and David B will attend from the Exec. (Jason D, John McC and Adam D also likely to be going.)

<b>Member Protection</b> Bi-monthly Member Protection posts well received. Follow up with Rose re her completion of modules	David B David B
<b>12. Next Exec meeting: Tuesday Oct 3rd, Venue: Launceston College at 7.30pm</b>	Simon B
<b>13. Exec Mtg Closed at 10:00pm (after a break for AGM).</b>	

Minutes approved at the following Meeting

held on: 5/9/17.....

Signed: .....

David Hugo - Commodore