

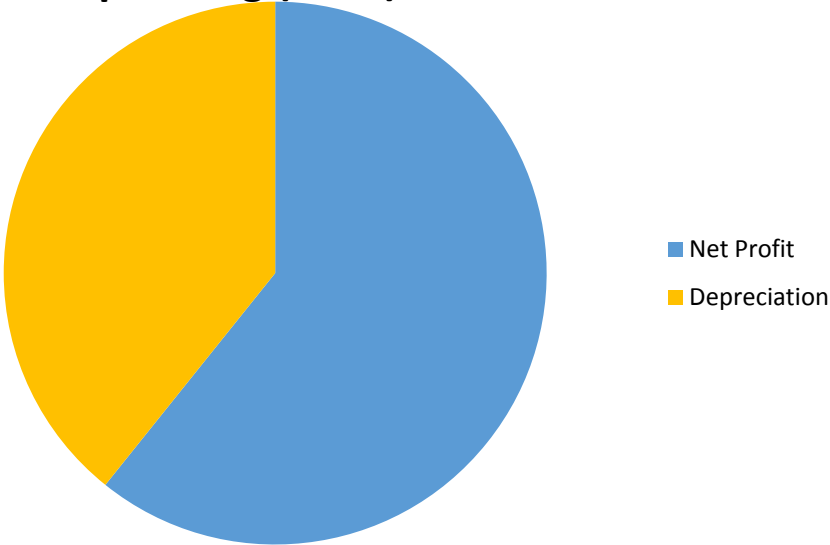
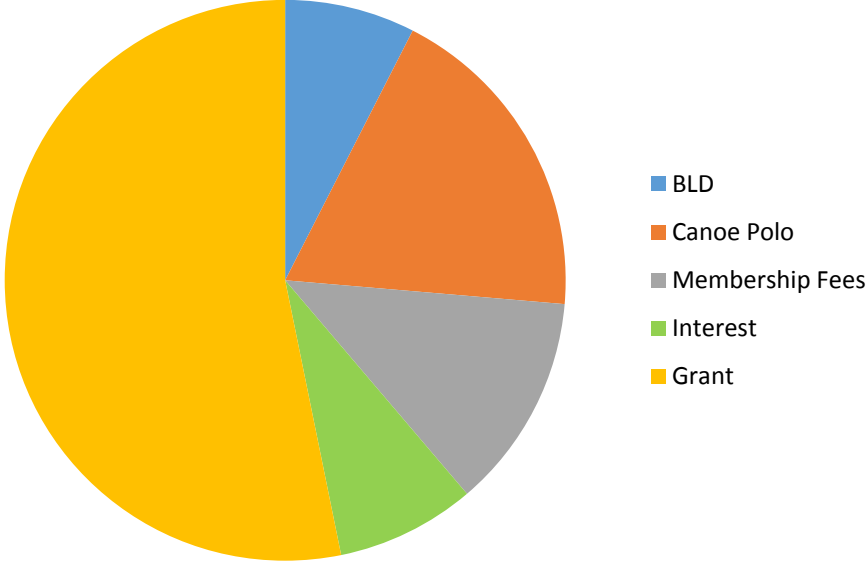


## Exec Meeting Minutes

Date/Time:  
Tues 4<sup>th</sup> Nov 2014, 8:00 pm

Item	Action by Whom
<b>1. Welcome</b>	
<b>2. Meeting Attendance:</b> Adam Rolls (Chair) Adam Dickson Claye Mace David Bevan (minutes) Emily Ingram Gavin Bye (part-time) Jonathan Knox Jonathan Larcombe (part-time) Peter Sebbage (part-time) Ryan Bailey (part-time) Simon Barnes	
<b>3. Apologies for non-attendance:</b> None	
<b>4. Minutes of last meeting:</b> <ul style="list-style-type: none"> <li>Motion: That the minutes of Exec mtg held on 7<sup>th</sup> Oct be accepted. Proposed by Simon B, seconded by Adam R, carried unanimously.</li> </ul>	
<b>5. Business arising from previous minutes:</b> <b>(Other items postponed to Dec)</b>  <b>Derby River Derby Feedback</b> <ul style="list-style-type: none"> <li>Well attended by TCC. A good family fun day</li> <li>Safety well managed by organisers– a few logs could have been removed.</li> <li>\$300 donation to the club from organisers</li> <li>Adam to send letter of acknowledgement to Lynden Russell</li> <li>TCC will support event next year.</li> </ul>	Adam R

Item	Action by Whom
<p><b>6. Correspondence In:</b></p> <p>(All email replies are cc'd to <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a>, so all <a href="mailto:tamar@canoe.org.au">tamar@canoe.org.au</a> recipients know a reply has been sent.)</p> <ul style="list-style-type: none"> <li>Email from Lynden Russell re TCC support of Derby River Derby. Adam R responded.</li> <li>Letter from NE Rivers Festival Director Lynden Russell, thanking us for our presence and looking forward to our support next year. \$300 donation enclosed. See Business Arising above</li> <li>Bill for use of Aquatic Centre.</li> <li>Letter from ABR re Club details –details to be updated using Public Officer's address and phone no.</li> <li>Quote from Duncan re Canoe Polo gear – See Equipment Matters</li> <li>Email from Sport and Rec re Community Sports Governance Forum – Tues Nov 11, 6pm to 9pm. Claye circulated it to the Exec. See General Business</li> <li>Invite from Launceston City Council to participate in Reimagining the Cataract Gorge &amp; Trevallyn Nature Recreation Area – Workshops on 18<sup>th</sup> and 20<sup>th</sup> Nov. See General Business</li> <li>Ian Bates enquired about 'open sessions'. David B responded with info, but has not heard further.</li> <li>Newsletters: Actively In Touch from Sport and Rec Active Launceston</li> <li>Miscellaneous advertising Clear Blue Hawaii and Playz. David B took the liberty of unsubscribing.</li> <li>Advertising from Outdoor Training College re Courses in Outdoor Rec and Barrington Outdoor Adventures re October activities. David B to unsubscribe. (Since done.)</li> </ul>	David B
<p><b>7. Correspondence Out:</b></p> <ul style="list-style-type: none"> <li>No others</li> </ul>	
<p><b>8. Financial Matters</b></p> <p><b>Financial Report</b></p> <ul style="list-style-type: none"> <li>Finance update to be presented in Dec</li> </ul> <p><b>EziDebit</b></p> <ul style="list-style-type: none"> <li>Adam to follow up with Canoe Tas</li> </ul> <p><b>Protocols re payments from Club bank acct.</b></p> <ul style="list-style-type: none"> <li>In view of his responsibility for the club finances, the Treasurer advised he will be the custodian of the cheque book and should be one of the two signatories on each cheque.</li> <li>Motion: The Treasurer will always be one of the two signatories on each cheque issued by the club, unless the Executive approves otherwise in advance. Proposed: David B, seconded: Jonathan L, carried unanimously.</li> </ul>	Adam R

Item	Action by Whom
<p><b>Understanding where TCC Profit comes from.</b></p> <ul style="list-style-type: none"> <li>Simon presented the following breakdown of TCC profit by source for info / discussion. <i>(The following has had values removed as these numbers should not be viewed without knowledge of the clubs outgoings. Basically we aren't making or losing money (changes year to year of approx \$1,000))</i></li> </ul> <p><b>Operating (Cash) Profit</b></p>  <p><b>Sources</b></p>  <ul style="list-style-type: none"> <li>Simon to look into putting more money into interest bearing account(s) and options for obtaining higher interest rate(s).</li> </ul>	<p>Simon B</p>

Item	Action by Whom
<p><b>Meeting club legal obligations associated with payment to BLD organiser.</b></p> <ul style="list-style-type: none"> <li>In order to meet our legal obligations, reimbursement of expenses should be by separate payment(s) and any payment in recognition of the effort involved should be made in amounts of less than \$400 per month.</li> </ul> <p><b>2014-15 Minor Grants Program – Round 2</b></p> <ul style="list-style-type: none"> <li>Applications close on 4<sup>th</sup> March 2015</li> <li>Application to be submitted for Timing Devices</li> <li>Claye to review options and prepare a proposal for Dec Exec mtg</li> <li>Claye and John McC to prepare a draft application for Feb Exec Mtg</li> </ul>	Claye M
<p><b>9. Equipment Matters:</b></p> <p><b>Canoe Polo Purchases</b></p> <ul style="list-style-type: none"> <li>The 4 Canoe Polo balls have arrived</li> <li>Quote from Duncan re other Canoe Polo gear arrived. Adam R, Jonathan L and Simon B to decide what to buy and place order.</li> </ul> <p><b>Damaged Slalom Boat</b></p> <ul style="list-style-type: none"> <li>Has been repaired by Jonathan K, pending arrival of replacement boat. Thanks Jonathan.</li> </ul> <p><b>Bosons Report Actions</b></p> <ul style="list-style-type: none"> <li>To be addressed in Dec</li> </ul>	Adam R Jonathan L Simon B
<p><b>10. Events / Programs</b></p> <p><b>Women's / Family Kayaking Day</b></p> <ul style="list-style-type: none"> <li>Great idea. To be held on Sun 1<sup>st</sup> Feb unless there is a competing event that would reduce attendance.</li> <li>Format generally per Emily's proposal (email of 4<sup>th</sup> Nov).</li> <li>Emily will champion organisation of the event thru Jan.</li> </ul> <p><b>Paddle Power</b></p> <ul style="list-style-type: none"> <li>Simon proposes to run a series of 4 sessions before school hols and another series of 4 after school hols (In Feb)</li> <li>Targeted at kids from 7/8 years old and upwards.</li> <li>The club needs to buy program materials from Canoe Vic and will charge participants to cover costs.</li> <li>Simon's proposal was supported unanimously.</li> <li>Adam to confirm Working with Children requirements for coaches.</li> </ul>	Emily I          Simon B Adam R
<p><b>11. Sites</b></p> <p><b>North Esk Irrigation Scheme</b> Adam D to represent TCC interests. A play wave or equivalent at the off-take point would be a good outcome.</p>	Adam D

Item	Action by Whom
<p><b>Site Surveys</b></p> <ul style="list-style-type: none"> <li>Adam R will forward the electronic version for attachment to the minutes.</li> <li>All contributors to confirm with Simon which sections of river they are covering.</li> </ul> <p><b>Reimagining the Cataract Gorge &amp; Trevallyn Nature Recreation Area</b>  18<sup>th</sup> Nov, 9 to 4 and 20<sup>th</sup> Nov 5.30pm to 7.30pm  The following post mtg note supersedes the discussion at the meeting:  John McC advised he is attending. The items on his list are:</p> <ul style="list-style-type: none"> <li>Varied water (env flows) to get 5-10 cumecs as a regular summer occurrence</li> <li>Grooming to create features, playwaves, etc and possibly remove dangerous sieves</li> <li>Access improvements, especially to any features created</li> <li>Money for scoping study</li> <li>Occasional 25 cumec releases for events &amp; recreational paddling</li> <li>Slalom (gates)?</li> <li>Canoe polo access and gear storage.</li> </ul> <p>Anyone interested in developing these ideas should contact John asap.</p>	<p>Adam R</p> <p>All</p> <p>All</p>
<p><b>12. General Business:</b></p> <p><b>Community Sports Governance Forum</b> Tues Nov 11, 6pm to 9pm</p> <ul style="list-style-type: none"> <li>No participation is considered warranted. The Executive collectively has a good understanding of its obligations and where there is uncertainty seeks clarification from outside sources.</li> </ul> <p><b>Member Protection Information Officer</b></p> <ul style="list-style-type: none"> <li>Jonathan L reported he had attended the session earlier in the year and that there was little of value for our club.</li> <li>Anyone concerned about their treatment by TCC or its members can contact Jonathan L.</li> </ul> <p><b>EPIRB Management</b></p> <ul style="list-style-type: none"> <li>Jonathan K to update contact details (see email from AMSA dated 3<sup>rd</sup> Nov)</li> <li>The EPIRB will continue to reside with Peter S.</li> <li>It is getting little use.</li> <li>Its use on river trips is encouraged.</li> <li>Exec members are encouraged to set an example by using it (or their own) more frequently and visibly on river (and other) trips. (Be the change...)</li> <li>Jonathan K will put up posts reminding members of its availability and encouraging its use.</li> <li>A registration sticker will come to the PO box. To be given to Peter S to put on device.</li> </ul> <p><b>AC AGM Summary by Adam D</b></p> <ul style="list-style-type: none"> <li>AC now in good financial shape.</li> <li>AC is embarking on rebranding from "Canoe" to "Paddle" and therefore embrace <b>all</b> paddling activities</li> </ul>	<p>All</p> <p>Jonathan K</p>

Item	Action by Whom
<b>13. Next Exec meeting: Tuesday 9th Dec, Cock'n'Bull</b>	
<b>14. Exec Mtg Close time: 9:35 pm</b>	